

How Your Social Goals Align to Your Business Goals

Business Goals	Social Media Goals	Our Metrics
[eg., Help new customers find our location]	Awareness (the awareness metric shows how many current and potential audience members are looking at you)	Reach, impressions, follower growth, shares, etc.
[eg., Convince people to shop with us]	Engagement (the Engagement metric shows how your audience is interacting with you)	Comments, likes, mentions
[eg., Sell our products]	Conversions (the conversions metric shows how many of your audience is completing your ultimate social media goal)	Website clicks, email signups, product sales, etc.

Social Posting Strategy

[Social Network #1]

Best days and time of day to post on [Social Network #1]

[Social Network #2]

Best days and time of day to post on [Social Network #2]

[Social Network #3]

Best days and time of day to post on [Social Network #3]

Content Strategy

[Content Type #1]	[Content Type #1]	[Content Type #1]
-educational or entertaining from your brand -connect with customers on a deeper level	-soft promotion	-hard promotion with a call to action
Post Ideas	Post Ideas	Post Ideas
[eg., employee spotlight, DIY video, user generated content]	[eg., news, event happening, shared content]	[eg., Black Friday Sale, contest]
Frequency	Frequency	Frequency
[eg., 3x per month, 2x per week, etc.]	[eg., 3x per month, 2x per week, etc.]	[eg., 3x per month, 2x per week, etc.]

Hashtag Strategy

Hashtag Type	Relevant Hashtags
Location (eg., places, neighborhoods, city)	
Branded (eg., product, your brand)	
Industry (eg., your business niche)	
Descriptive (eg., the content of your post, what people will search for)	
Other	